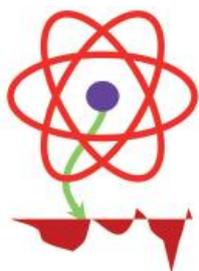


Hybrid Quantum Systems Far From Equilibrium

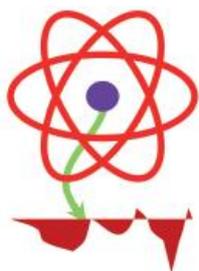
9–10 November 2015
Chicheley Hall, Chicheley, UK



Hybrid Quantum Systems Far From Equilibrium

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Hybrid Quantum Systems Far From Equilibrium

Contacts

Please read this handbook in preparation for the event as it includes all the information you will need while onsite at the conference. If you have any questions or require further information, please contact the conference organiser Claire Garland or the conferences team. During the conference, Claire Garland will be onsite throughout the event to assist you and answer any questions. We look forward to meeting you at Chicheley Hall and hope you enjoy the conference.

Claire Garland
Tel: +44 (0)20 7470 4840
Mobile: +44 (0)7881 923 142
Email: claire.garland@iop.org

Conferences team
Tel: +44 (0)20 7470 4800
Email: conferences@iop.org

If you encounter any problems at the conference, please report them to the conferences team who will make every effort to rectify the issues as soon as possible.

Organising committee

Mark Fromhold, University of Nottingham (chair)
Joe Bhassen, King's College London
Vincent Boyer, University of Birmingham
Donatella Cassettari, University of St Andrews
Alex Clark, Imperial College London
Jacob Dunningham, University of Sussex
Andrew Green, University College London
Chris Hooley, University of St Andrews
Viv Kendon, Durham University

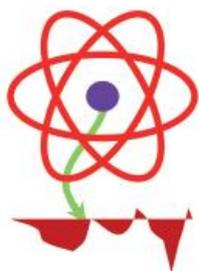
Support

Organised by the **IOP Quantum Optics, Quantum Information and Quantum Control Group** and the EPSRC Network Plus on Emergence and Physics far from Equilibrium

IOP Institute of Physics
Quantum Optics, Quantum
Information and Quantum
Control Group

Co-sponsors





Hybrid Quantum Systems Far From Equilibrium

Location

The conference will be held at Chicheley Hall located close to Milton Keynes. The talks and posters will be held in Wolfson 2 and Wolfson 1 respectively.



Chicheley Rd
Newport Pagnell
Chicheley
MK16 9JJ

Telephone: +44 (0)1234 868650

<http://www.deverevenues.co.uk/en/venues/chicheley-hall/>

Accommodation

For those who have reserved accommodation at Chicheley Hall, check in is available from 14:00. Guests should collect their bedroom keys from the main reception desk located in the main house. On departure, rooms must be vacated by 11:00.

Breakfast will be served daily from 07:00-09:30 in the dining room located on the ground floor of the main house. A full English or continental breakfast is available.

Rooms will be in the main house or one of the two wings (North or South); all rooms include:

- Private bathroom
- Tea and coffee making facilities
- Hairdryer
- Iron and ironing board
- Safe
- Towels and toiletry pack
- Complimentary WiFi

Bar facilities

The bar will be open daily from 12:00-midnight (for non-residents). After midnight, residents can still get drinks but will need to charge the bill to their rooms. The bar is located in the main house.

Travel



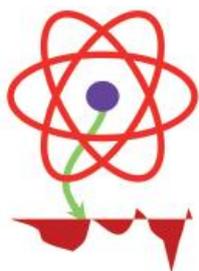
By air

Chicheley Hall is in easy commuting distance to all major London airports, including Heathrow (1 hr 15 mins), Gatwick (1hr 45 mins), London Luton (35 mins) and London Stansted (1hr 10 mins), and in addition Birmingham International (1hr).



By train

Chicheley Hall is located just 15 minutes by car from Milton Keynes Central Station. Trains run frequently from London Euston Station with a 30 minute journey time on the fastest train. The station also has rail links to other major cities including Manchester, Liverpool, Birmingham and Glasgow. For information contact **National Rail Enquiries** (tel: +44 (0)8457 484950).



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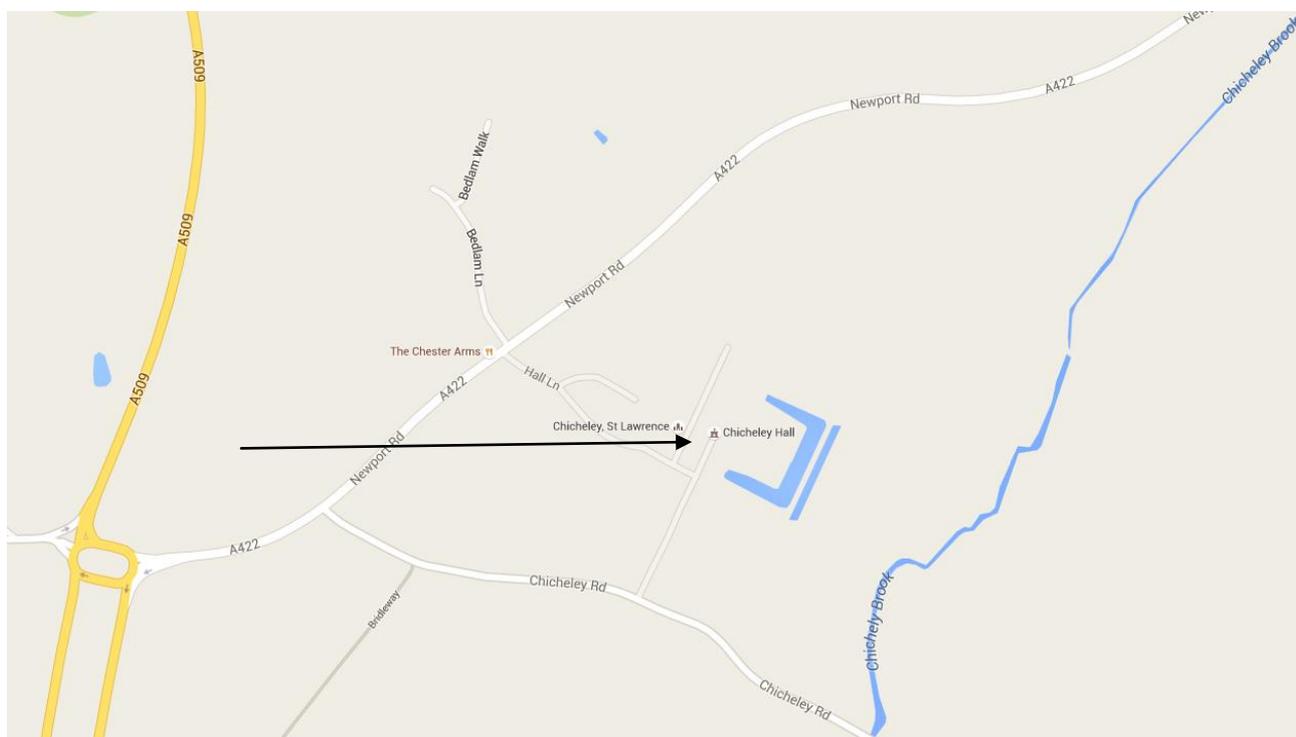


By car

Please visit the website at <http://qs2015.iopconfs.org/travel> for instructions on driving to the conference.

If using a satellite navigation system, please note that you will be advised to use Hall Lane, the former access to Chicheley Hall. The correct access is via the main entrance on Chicheley Road, the next road along from Hall Lane. You can plan your route online using one of the free route planners - examples are [The AA](#) or [The RAC](#).

There are 100 complimentary parking spaces available on a first-come, first served basis.



Internet

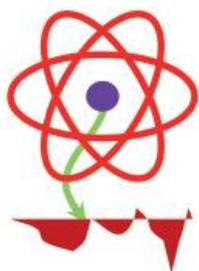
Complimentary WiFi is available throughout the venue. Guests should log on to the Venue network and use the password venue123 (all lowercase, no space).

Registration

Registration will be held in the foyer outside of the lecture theatre at the times listed below. Each participant will receive a registration pack which includes a copy of the programme, a pen and notepad and a lapel badge. The abstract book will be in digital format only and will be available to download from the website.

Participants are asked to wear their badge at all times to help with security and to enable you to identify fellow participants. Replacement badges can be issued from the registration desk. On departure, please return your badge to be recycled.

Date	Time:
Monday 9 November	11:30-19:15
Tuesday 10 November	08:30-16:00



Hybrid Quantum Systems Far From Equilibrium

IOP membership

Non-member registrants attending this conference will automatically become affiliate members of the Institute of Physics for 12 months and will receive copies of Physics World. As an affiliate member you will be entitled to attend all conferences at the members' rate for the period of your membership and to use MyIOP – the member-only network.

Full details will be sent to you after the conference. In order to take advantage of this affiliate membership, payment for the conference registration fee must be received in accordance with our payment terms.

Membership of the Institute of Physics is open to all those with an interest in Physics. For further information, please visit <http://members.iop.org> or email membership@iop.org.

Catering

The registration fee is inclusive of refreshments and lunch for the duration of the event, the poster reception and the evening meal on Monday 9 November. An optional buffet is available on Sunday for those participants arriving early. If you have not booked the meal on Sunday but would like to attend, email claire.garland@iop.org. Please refer to the table below for timings.

Date	Event	Time	Location
Sunday 8 November	Dinner	18:00	Dining Room, Main House
Monday 9 November	Lunch	12:30-13:35	Wolfson Foyer
	Coffee break	15:20-16:00	
	Coffee break	17:40-18:00	
	Posters and reception	18:50-19:30	
	Dinner	19:30-20:30	Dining Room, Main House
Tuesday 10 November	Coffee	10:40-11:20	Wolfson Foyer
	Lunch	13:00-14:00	
	Coffee	15:40	

Participants or guests with special dietary requirements are asked to notify the conference office, if they have not already done so when registering, prior to their arrival. Those with special dietary requirements other than vegetarian are asked to make themselves known to the catering team. It will not be possible to provide an alternative menu unless prior notification has been received. Please email claire.garland@iop.org if you have any queries.

Nut allergies – unfortunately the venue cannot provide assurances that food has not been cross-contaminated with traces of nuts during ingredient processing at manufacture's site, and during food preparation on site. For this reason, we are unable to provide guarantees that any of the food is free from nuts or trace elements.

Information for presenters

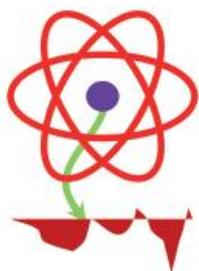
Oral presentations

The lecture theatre is equipped with the following audio-visual equipment:

- Data Projector
- Screen
- PC or laptop with Windows XP

Speakers are requested to bring their presentation on a USB memory stick in either Office 2010 powerpoint or .pdf format and preload it onto the PC/laptop located in the lecture theatre. Speakers should save their presentation into the appropriate pre-named session folders pre-set on the desktop and files should be saved by speakers surname and initial.

To optimise compatibility, particularly for the inclusion of multimedia components, speakers should include the original files so that it can be re-embedded if necessary. Direct connection of personal laptops (with set up in the break prior to the corresponding session) is an acceptable, but not preferred alternative. Mac users should ensure that they bring the correct connection cable (VGA) with them.



Hybrid Quantum Systems Far From Equilibrium

The lecture theatre is reasonably large, so speakers should use a minimum 16-point font size in PowerPoint slides to ensure legibility. Presenters are asked to prepare their talks to match the allocated times which will be rigidly enforced.

Poster displays

Posters will be on display throughout the conference with a dedicated poster session on Monday 9 November at 18:50.

During the poster sessions, authors are asked to stand close to their board to answer questions and facilitate discussions on their work. If you are presenting a poster please ensure that you display your poster on the board number that matches your poster number in the programme.

Posters must be no larger than A0 in size (118.9 x 84.1cm / 46.8 x 33.1 inches), in a portrait format. If your poster does not fit within these dimensions, we cannot guarantee it will be displayed. Fixing material will be supplied.

Scientific programme

Please refer to the website at <http://qs2015.iopconfs.org/programme> for the latest programme. A copy of the programme will be included in your conference pack which you will receive on arrival at the conference.

Safety and emergency evacuation procedures

In the unlikely event of a fire, an alarm will sound. Please evacuate the building immediately and assemble outside. Emergency exits are well sign posted. Do not enter the building until instructed to do so by a member of staff or the fire brigade.

Non-smoking policy

In accordance with government legislation smoking is not permitted in any building, temporary enclosed structure or substantially enclosed space outside of buildings. The designated smoking area is the 'Master Point'.

First aid

If you fall ill or injure yourself during the conference, please report the incident to a staff member who will call a trained first-aider. In case of serious injury, paramedics will be called. All three emergency services, fire, ambulance and police, can be contacted by dialling 999 from any telephone.

Some medicines are available over the counter from pharmacists. For medical advice, try NHS by telephone on 111 (24-hour within the UK) or visit the website at <http://www.nhs.uk/>. Reciprocal arrangements with the UK allow residents of some countries to receive free emergency medical treatment. Most doctors' surgeries have a daily drop in hour or go to the Accident and Emergency department at a hospital for emergency treatment.

Behaviour and conduct

The Institute of Physics reserves the right to charge in full for loss or damage to buildings and property.

Payment

The organiser reserves the right to refuse admission to any participant who has failed to pay their registration fee prior to the start of the event.

Institute of Physics

76 Portland Place, London W1B 1NT, UK

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Fax: +44 (0)20 7470 4848

www.iop.org/conferences

Registered Charity Number: 293851